



**Date:** May 4, 2021

**To:** The Los Angeles City Council

**From:** Heidi Marston, Executive Director

**Cc:** Meg Barclay, Office of the City Administrative Officer  
John Wickham, Office of the Chief Legislative Office

**RE:** **CF: 19-0914** – Homeless Housing, Assistance and Prevention (HHAP) Program Targeted Transitional Housing for Transition Age Youth (TAY) Request for Proposals (RFP)

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The following transmittal is in response to **CF 19-0914** and a request that the Los Angeles Homeless Services Authority (LAHSA) conduct an RFP seeking TAY targeted transitional housing. Any questions or concerns, please reach José Delgado at [jdelgado@lahsa.org](mailto:jdelgado@lahsa.org).



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## 2021 Targeted Transitional Housing for Transition Age Youth (TAY) REQUEST FOR PROPOSALS (RFP)

**RFP Released:** TBD

**Mandatory Proposers Webinar Conference:** TBD

**Written Questions Due:** TBD

**Submission Deadline:** TBD

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## A. DESCRIPTION OF WORK

The Los Angeles Homeless Services Authority (LAHSA) is issuing this Targeted Request for Proposals (RFP) to accomplish the following goal:

- Fund new transitional housing beds in the City of Los Angeles through Project-Based Transitional Housing, and master-leased Scattered Site apartments funded by the City's allocation of Homeless Housing, Assistance and Prevention (HHAP) Program funds from the State of California for Transitional-Age Youth (TAY) experiencing homelessness in the City of Los Angeles..

Sections A and B outline the description of work and proposal criteria and evaluation process for transitional housing.

### 1. Objective

Through this Targeted RFP, LAHSA seeks to fund new transitional housing beds that will serve Transition Age Youth (TAY) ages 18-24 in City Council Districts Two, Six, Nine, Eleven, and Twelve. The new transitional housing beds will fill gaps in the existing inventory of TAY transitional housing in the City of Los Angeles based upon the current inventory of such beds when compared to the results of the 2020 Homeless Count of Youth experiencing homelessness.

The intention of this funding opportunity is not to replace or duplicate funding or beds in the current inventory of Transitional Housing for TAY or Families with a TAY head of household within the City of Los Angeles.

Requests from currently operating Transitional Housing facilities are only eligible if the proposer can demonstrate that the beds, they are applying for are:

1. Not currently funded; or
2. Currently funded, but the contract will expire on or before 9/30/2021; or
3. Will become unavailable if funding is not secured on or before 9/30/2021.

LAHSA is seeking to fund programs that will provide new transitional housing beds through the master leasing of Scattered Site apartments or through Project-Based Transitional Housing programs. Master leasing is a legally binding contract that allows a third party provider to enter a lease agreement on behalf of TAY individuals or a families with a TAY head of household at a pre-negotiated price and lease term.

Proposers funded under this RFP will be required to operate as collaborative partners within the existing Los Angeles County Coordinated Entry System (CES). Proposers funded under this RFP will utilize Los Angeles Continuum of Care (LA CoC) approved screening and assessment tools and are required to comply with standardized operating policies and procedures developed and adopted by LAHSA and the CES partners. Providers receiving funds under any system component are also required to participate in the LA CoC Homeless Management Information System (HMIS).

All projects that are awarded funding under this RFP will be subject to the terms and conditions of this RFP and any LAHSA-issued revisions or addenda to this RFP. Revisions and addenda to this RFP may be issued in response to written questions or to communicate revisions or corrections made by the funder.

Table 1 below provides an overview of the funding dedicated to current housing programs for TAY across Los Angeles County by Service Planning Area (SPA).

Crisis Housing TAY (including Unaccompanied Youth)			Bridge Housing TAY (including B7 and ABH)		Transitional Housing TAY (including Host Home & ILP)		TAY Rapid Rehousing			Total per SPA
SPA	City Funding	County/State Funding	City Funding	County/ State Funding	City Funding	County/State Funding	City Funding	County Funding	RRH Slots Funded	All TAY Housing Programs
SPA 1						\$ 678,900.00	\$61,560	\$379,336.61	39	\$ 1,119,796.61
SPA 2				\$ 365,000.00		\$ 2,234,274.50	\$137,222	\$845,568.82	88	\$ 3,582,065.32
SPA 3		\$ 43,800.00		\$ 73,000.00		\$ 3,147,322.00	\$65,968	\$406,497.28	42	\$ 3,736,587.28
SPA 4	\$ 1,036,600.00	\$ 204,400.00	\$ 456,250.00	\$ 748,250.00	\$ 638,750.00	\$ 5,014,647.40	\$282,583	\$1,741,295	181	\$10,122,775.40
SPA 5		\$ 87,600.00	\$ 1,182,600.00			\$ 1,419,850.00	\$93,562	\$576,536.53	60	\$ 3,360,148.53
SPA 6		\$ 1,898,000.00	\$ 1,314,000.00			\$ 1,189,556.90	\$129,372	\$797,196	83	\$ 5,328,124.90
SPA 7				\$ 219,000.00		\$ 3,022,955.55	\$98,218	\$605,226.85	63	\$ 3,945,400.40
SPA 8						\$ 638,750.00	\$81,515	\$502,303.22	52	\$ 1,222,568.22
Total =	\$ 1,036,600.00	\$ 2,233,800.00	\$ 2,952,850.00	\$1,405,250.00	\$ 638,750.00	\$ 17,346,256.35	\$950,000	\$5,853,960	607	\$ 32,417,466.66

## 2. Funding Available

There is approximately \$6,556,343 of funding available over a period of three (3) years for this RFP. Funding under this RFP is anticipated but not guaranteed through the State of California Homeless Housing, Assistance and Prevention Program (HHAP).

Table 2 below provides an overview of the current shelter and transitional housing beds available per City Council District compared to the need per District demonstrated by the 2020 Youth Count.

City Council District	TAY TH Beds	% of Total TAY TH Beds	TAY Shelter Beds (Crisis/Bridge)	Total TAY Beds	Total TAY from 2020 Youth Count	% of Total Homeless TAY	Dif btw % homeless vs % bed available
2	2	1%	0	2	240	12%	11%
6	0	0%	0	0	120	6%	6%
11	17	5%	54	71	225	11%	5%
12	0	0%	0	0	106	5%	5%
9	5	2%	142	147	130	6%	5%
14	9	3%	12	21	121	6%	3%
15	4	1%	0	4	31	1%	0%
3	0	0%	0	0	2	0%	0%
10	10	3%	0	10	62	3%	0%
1	15	5%	0	15	89	4%	0%
7	50	16%	0	50	285	14%	-2%
5	10	3%	0	10	22	1%	-2%
8	21	7%	60	81	64	3%	-4%
4	59	19%	14	73	229	11%	-8%
13	110	35%	105	215	357	17%	-17%

Table 3 below details the annual amount of funding and bed allocations available per Council District.

<b>Table 3: 2021 Transitional Housing for TAY - Funding and Beds Allocation</b>		
<b>Council Districts</b>	<b>Bed Allocation</b>	<b>Funding Available</b>
2	15	TBD
6	15	TBD
9	15	TBD
11	15	TBD
12	15	TBD
<b>TOTAL</b>	<b>75*</b>	<b>\$6,556,343*</b>

\*All information is for guidance purposes only and may be subject to change.

This targeted RFP seeks to fund up to fifteen (15) new transitional housing beds in each of the five City Council Districts (CD) highlighted in Table 2 above. Final funding recommendations per CD are subject to change based upon the number and scope of proposals received.

Funding under this RFP is anticipated but not guaranteed through the State of California Homeless Housing, Assistance and Prevention Program (HHAP).

### 3. Eligible Applicants

This RFP is open to government agencies, and non-profit organizations that have experience in serving TAY in Transitional Housing and are certified before the release of this RFP as qualified bidders/proposers for receiving City General and City HHAP funding through LAHSA Request for Statement of Qualifications (RFSQ) process. The list of certified agencies can be viewed at the following link under RFSQ Documents (See: *RFSQ Exhibit I - Certified Agencies & Funding Sources*):

<https://www.lahsa.org/news?article=214-request-for-statement-of-qualifications-rfsq-for-certification-as-a-qualified-bidder-for-lahsa-funding-opportunities>

Instructions on how to become a LAHSA Qualified Bidder can also be viewed at the link above.

Government agencies do not need to apply through the RFSQ process to be certified bidders.

### 4. Contract Term

The contract term for contracts awarded through this RFP is October 1, 2021, to June 30, 2024, with funding authorized annually and a 9-month prorated budget for the Fiscal Year 2021-2022. LAHSA will allow providers to use up to 60-days from their contract start date as startup time. Providers can bill for expenses incurred during this time, even if clients have not yet been served. All expenses must be included in the budget approved by LAHSA. LAHSA reserves the right to unilaterally reauthorize funding for contracts awarded annually, based upon, but not limited to, satisfactory contractor performance, availability of funds, and demonstrated geographic need.

### 5. Geographic Area Served

Projects must be located within the City of Los Angeles. Each proposal must specify the site address, the Council District (CD) in where the proposed project will be located and demonstrate the ability to serve TAY experiencing homelessness in the City of Los Angeles.



LAHSA reserves the right to adjust the allocation of funding to promote the broad geographic distribution of the system components across the Council Districts. If an insufficient number of qualified proposals are received or if the proposals received are deemed non-responsive or not qualified as determined by LAHSA, LAHSA reserves the right to re-issue the Targeted RFP, execute a sole-source contract with a provider, or otherwise ensure that services are provided by other means in a manner consistent with component requirements. Final funding allocations will be made based upon the identified geographic need of Transitional Housing for TAY within the following Council Districts of the City of Los Angeles: Two, Six, Nine, Eleven, and Twelve and the quality review results.

## 6. Eligible Populations

This Targeted RFP seeks to fund Transitional Housing and services for TAY in City Council Districts Two, Six, Nine, Eleven, and Twelve that will serve people experiencing homelessness in the following groups:

- TAY individuals between 18 to 24
- Families with a TAY head of household

Each program participant's housing status must be determined and documented according to the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) Homeless Definition Final Rule (24 CFR 583.5; 24CFR 583.301(b)).

## 7. Core Principles

***The following principles are required for all system components funded under this RFP. Proposers must review the Scope of Required Services (SRS) for each required activity to develop a response to this RFP. The SRS can be found in Exhibit B.***

### **Housing First**

According to the webinar *Core Principles of Housing First and Rapid Re-Housing* issued by HUD and the United States Interagency Council on Homelessness (USICH)

The Housing First approach is based on the following principles:

1. Housing is safe and affordable.
2. All people can achieve housing stability in permanent housing; supports may look different.
3. Everyone is "housing ready".
4. Improved quality of life, health, mental health, and employment can be achieved through housing.
5. Right to determination, dignity, and respect.
6. Configuration of housing and services based on the household's needs and preferences.

For more information, please review the USICH resource at the link below:

[https://www.usich.gov/resources/uploads/asset\\_library/PRS\\_Housing\\_First\\_and\\_RRH\\_Webinar\\_07\\_22\\_14.pdf](https://www.usich.gov/resources/uploads/asset_library/PRS_Housing_First_and_RRH_Webinar_07_22_14.pdf)

## **Harm Reduction**

Harm reduction policies, procedures, and practices aim to reduce the negative consequences of continued use of drugs and/or alcohol or failure to be medication compliant. In housing settings, harm reduction is intended to prevent a participant's loss of housing and/or termination from the program based solely on his or her inability to stop using drugs or alcohol or failure to take prescribed medications.

Programs incorporating a harm reduction model must utilize all interventions possible, short of termination from the program, to enable the participant to reduce or minimize their risky behaviors, while at the same time assisting them to move into and become stabilized in permanent housing. Harm reduction is not intended to prevent the termination of a participant whose actions or behavior constitute a threat to the safety of other participants and staff. Organizations must develop a set of policies and procedures to be implemented in the event of such behavior by a participant.

## **Trauma-Informed Care**

Trauma-Informed Care requires that every part of the program's design and operation be approached with an understanding of trauma and the effect it has on those receiving services. Traumatic experiences can impact how clients receive services provided and the environment in which those services are delivered.

Establishing a safe and supportive environment is the principal aspect of trauma-informed care. To do so, a program must ensure that all staff receives training on traumatic stress and its impact, the relationship between trauma and mental health, substance use, and homelessness. Training should detail how working with trauma survivors can impact staff, and how these issues can affect their work. Staff training in crisis management may include learning how to help clients identify triggers, express their feelings safely, use healthy coping skills, besides helping clients develop safety and self-care plans before a crisis.

## **8. Performance Outcomes**

Programs funded under this RFP will be expected to achieve the following Transitional Housing for TAY individual (s) and Transitional Housing for TAY family outcomes during the contract term:

### **Transitional Housing for TAY**

1. 50% of program participants exit to a permanent housing destination at time of program exit.
2. Program averages a 95% Occupancy Rate.

### **Transitional Housing for TAY Families**

1. 80% of program participants exit to a permanent housing destination at time of program exit.
2. 15% of program participants gain increased income from all sources.
3. Program averages a 95% Occupancy Rate.



## 9. Budget and Leverage

Proposers are required to submit a competitive budget for a twelve-month contract term, which will allow them to operate at an optimal level. A budget template has been provided with this RFP that provides for a line-item budget by category. Using the budget template provided, proposers must submit a complete budget for the total cost of the proposed project, including any other funding sources being leveraged. Documentation of leverage, such as a contract, a scanned copy of a check, a commitment letter, or an MOU, must be submitted on MyOrg. LAHSA will reimburse Administrative costs to a maximum of 10% of the LAHSA funded portion of the proposed project.

### Leverage

LAHSA *recommends* leveraging from other sources at 100% to enrich programming but does not require it. However, as part of the Quality Review process, all proposals will be evaluated regarding the level of leveraged funds that are committed to the project. Proposals demonstrating higher leverage will receive additional points within the Program-Budget category of Quality Review. In order to receive full points, documentation of leverage, such as a contract, a scanned copy of a check, a commitment letter, or an MOU, must be submitted in MyOrg.

**Table 4: Transitional Housing for TAY Funded Activities and Leveraged Services**

Program Activities	Eligible to be Funded by this RFP	If Provided, Funded by Leveraging ONLY
<b>RESIDENTIAL SERVICES</b>		
Twenty-four (24) hour bed availability	X	
Security Services (Project Based TH Only)	X	
Residential Supervision	X	
Meals	X	
Crisis Intervention & Conflict Resolution	X	
Restrooms & Showers	X	
Intake and Assessment	X	
Case Management	X	
<b>SUPPORTIVE SERVICES</b>		
Accessing personal identification (critical for connection to permanent housing)	X	
Mental Health Care		X
Physical Health Care		X
Housing Focused Case Management	X	
Mainstream Benefits Establishment	X	
Substance Use Treatment		X
Access to Crisis Housing and Bridge Housing	X	
Crisis Intervention	X	
Education		X
Life Skills	X	
Employment Services		X
Vocational Training		X

Transportation	X	
Legal Services		X
Credit counseling & Financial literacy training	X	
Family Reunification	X	
Problem Solving	X	
Tenancy Rights and Responsibilities	X	
Landlord Relations	X	

Further details regarding eligible activities and program design details can be viewed in Exhibit B: Scope of Required Services (SRS) of this RFP.

## 10. Timeliness Standards

The Proposer is expected to demonstrate the ability to begin project operation no later than 60 days after the contract start date listed in *Section A.4 Contract Term*, and to fully utilize grant funds within the proposed contract term. Proposals must demonstrate a plan for rapid implementation of the program. The Proposer is expected to initiate the approved project(s) promptly under the requirements of this RFP and the state and local regulations governing the awarded funding. Grant terms, and associated grant operations, may not extend beyond the availability of funds.

## 11. Facility

This targeted RFP seeks to fund new Transitional Housing beds for TAY in shared and private housing settings based on the following housing types:

- **Project-Based Housing:**
  - a) *Option One:* An owned or leased Transitional Housing Facility with private bedrooms and a shared kitchen, bathroom, and common areas.
  - b) *Option Two:* An owned or leased apartment building entirely dedicated to TAY Transitional Housing providing individual apartments to house one or more participants per apartment.
- **Scattered Site Apartments:** Market-rate apartments in the community that are master-leased to house one or more participant(s) per apartment.
  - a) An owned or leased apartment building that would master-lease blocks of apartments for TAY individuals and families.

Table 5 provides a list of services and processes that each proposer will be expected to provide on-site for participants in Project-Based Housing.

<b>Table 5: 2021 Transitional Housing for TAY – Project-Based Housing</b>		
<b>Facility Amenities</b>	<b>Option One</b> <i>Transitional Housing Facility</i>	<b>Option Two</b> <i>Apartment Building</i>
<b>Rooms and Property Services</b>		
Kitchen or Shared Kitchen	X	X
Dining area or Shared Dining facility	X	X
Transportation (proximity to buses, trains)	X	X
On- Site Case Management Services (or travel must be provided to off-site Case Manager office)	X	X
On-Site Laundry facilities	X	
On-Site Supervision / On- Site Security	X	X
Family Rooms / Apartments	X	X
ADA / ADAA Accessibility (visual, hearing, sensory)	X	X
COVID-19 protocol	X	X

Table 6 provides list of amenities and process that each proposer will be expected to provide on-site in Scattered Site Apartments.

<b>Table 6: 2021 Transitional Housing for TAY Scattered-Site Apartment</b>	
<b>Facility Amenities</b>	<b>Apartment Building</b>
<b>Rooms and Property Services</b>	
Private Kitchen	X
Private Dining Area	X
Transportation (proximity to buses, trains)	X
On- Site Case Management Services (or travel must be provided to off-site Case Manager office)	X
On-Site Laundry facilities	
On-Site Supervision / On- Site Security	
Family Rooms / Apartments	X

Facilities must be appropriate to the type of services being provided and must be located within proximity to community amenities, including access to public transportation. The facility must be complying with the Americans with Disabilities Act of 1990 and the Americans with Disabilities Act Amendments Act of 2008 (ADA/ADAA).

Proposers must be able to demonstrate that they can provide enough space for the proposed staffing levels. Also, each facility must have a private space for the staff to use for confidential interviews or the facility must provide transportation for participants to access their case managers and/or social workers.

## 12. Joint Offers

Where two or more Proposers desire to submit a single proposal in response to this RFP, they should do so as a prime contractor and subcontractor relationship, rather than as a joint venture or informal team. LAHSA intends to contract with single organizations, and not with multiple organizations doing business as a joint venture.

Where two or more Proposers desire to operate as a collaborative partnership, without the prime-subcontractor structure, each proposer should complete a separate proposal for submission, including a Memorandum of Understanding (MOU) between the partnering organizations.

## 13. Proposed Subcontractors

All subcontractors proposed to carry out any portion of performing of services will require LAHSA approval before contracting. Proposers must submit the Subcontractor Profile Form by the Proposal Submission Deadline. Proposers must submit a copy of their organization's policies/procedures for selecting and entering into agreements with subcontractors and monitoring subcontractor performance. The proposer must submit a specific plan for monitoring subcontractor (s) in performing their subcontract, which includes programmatic and fiscal areas of review, potential corrective actions that will be imposed if the subcontractor is noncompliant or not performing and planned monitoring dates and timetables for resolution of findings.

## 14. Proposed Contract

The Proposer, if selected through this RFP and subsequently selected for the award, shall be required to enter a written agreement with LAHSA. The proposed contract may be modified to incorporate all pertinent terms and conditions outlined in this RFP, including those added by addendum, and to reflect the Proposer's offer or the outcome of the contract negotiations, if any, conducted with the Proposer. Proposers unable or unwilling to comply with LAHSA policies and procedures will not be considered for funding under this RFP.

Corrective actions may be imposed on a provider for non-compliance with regulations, contract requirements, and other applicable professional standards. Should a provider fail for any reason to comply with the contractual obligations of their contract, LAHSA reserves the right to take remedial action at its discretion as outlined in LAHSA's Remedial Action Policy. LAHSA, at its sole discretion, may impose remedial actions for cause including but not limited to the following: Notice of Noncompliance, Withholding of Payment, Probation, Suspension, Termination, and/or Debarment.

Further information on LAHSA's Remedial Action Policy can be found at the following link:

<https://www.lahsa.org/documents?id=1546-agency-remedial-action-policy.pdf>

## 15. No Commitment to Award

Issuance of this RFP and receipt of proposals is not a commitment to award a contract. LAHSA expressly reserves the right to postpone proposal opening or award for its own convenience, to accept or reject any or all proposals received in response to this RFP, to negotiate with more than one Proposer concurrently, or to cancel all or part of this RFP.

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## B. PROPOSAL CRITERIA AND EVALUATION PROCESS

### 1. Overview

All complete proposals received by the submission deadline will be submitted for a Quality Review, and will be evaluated by a panel of experts, which will be referred to as the “Evaluation Panel.” Proposals will be scored independently based on the criteria outlined in the *Quality Review* section of this RFP. Proposals must receive an aggregate score of 75 points or more to be recommended for funding. Final funding recommendations for this RFP will be based on the overall score of the proposal and not all targeted City Council Districts (CDs) are guaranteed to receive funding. Quality Review results and final funding recommendations will be posted on the LAHSA website and presented to the LAHSA Commission for approval.

**Table 7: Estimated RFP Timeline\***

ITEM	DATE
RFP Release	TBD
Mandatory Proposers Webinar Conference	TBD
Written Questions Due	TBD
Submission Deadline	TBD
Quality Review Approval	July 2021
Contract Start	October 1, 2021

\*Timelines subject to change at LAHSA’s sole discretion.

### 2. Quality Review

Proposals will be evaluated based on Program Requirements, Program Design, CES Alignment, Organizational Experience, Program Preparation, Program Budget, and any other identified priorities. Each proposal’s content, responsiveness, conciseness, clarity, relevance, and strict adherence to the instructions in this RFP will be considered when scoring each category. Final scoring will be based on the proposal as submitted.

**Table 8: Quality Review Scoring Matrix**

Scoring Area	Points
Program Requirements	10
Program Design	40
Program Preparation	15
Organizational Experience	15
CES Alignment	10
Program Budget	10
<b>Total Points Possible</b>	<b>100</b>



### **Program Requirements**

The proposer's adherence to Housing First, Harm Reduction, and Trauma-Informed Care principles, and compliance with LAHSA's Equal Access and Gender Identity policy and Feedback and Grievance policies is required.

The proposer must adhere to the Americans with Disabilities Act (ADA) through their program delivery. The proposer must accommodate participants with mobility, auditory, and visual impairments.

Proposers must commit to entering relevant programmatic information into the LA CoC HMIS. Proposers should reference LAHSA's Equal Access with Gender Identity Policy (previously known as HUD rule) and the 2010 Service Animal Policy:

<https://www.lahsa.org/documents?id=1770-equal-access-and-gender-identity-policy.pdf>

<https://www.lahsa.org/documents?id=1959-lahsa-service-animal-accommodation-policy.pdf>.

The proposer must make the program open to all eligible populations regardless of sexual orientation, gender identity, marital status, race, color, religion, national origin, age, or disability status. Grievance and feedback policies must be operationalized, accessible to all participants, and in compliance with LAHSA policies. More information on LAHSA's Grievance Policies and Procedures can be seen at the following link:

<https://www.lahsa.org/documents?id=2280-lahsa-program-standards.pdf>

The LAHSA Procurement Unit will examine the Program Requirement section of the application and verify that the proposer commits to the stated requirements. Proposers that submit policies and procedures that demonstrate their adherence to program requirements will receive full points in this category. Proposers that merely state that they commit to program requirements will receive partial points.

### **Program Design**

The proposer must demonstrate an understanding of program requirements and the needs of the population it proposes to serve. Proposals will be evaluated on the demonstration of the utilization of best practices in their proposed program and the accessibility of the program to diverse participants.

Proposers should describe their model and approach to Problem-Solving Interventions. Responses should articulate a philosophy to creatively and naturally engage in conversations that empower participants to utilize their own resources to resolve their housing crisis before entering the Coordinated Entry System.

Besides being located within a Targeted City Council District, proposals will be evaluated on the suitability of the location for serving TAY and TAY Families with children and a TAY head of household. All proposals should justify why their proposed geographic locations are ideal for operating a Transitional Housing for TAY. This may include proximity to youth/TAY homeless populations and public transportation, and amenities that enhance the quality of participants' experience.

The Evaluation Panel will assess the use of supportive services, staffing and supervision plans to assist clients in achieving a successful connection to services. Proposers should have a clear and detailed plan to link participants to supportive services and other systems of care.

LAHSA will use an informed averaging method of review for this section. Up to three reviewers will independently review up to five proposals. After reviewing and discussing the merits of each of each proposal as they pertain to the criteria described in this section, reviewers will submit a completed scoring sheet to the LASHA procurement team, who will then average the submitted scores to compute a final score for the category.

### ***Program Preparation***

The Evaluation Panel will evaluate the proposer's ability to achieve full staffing and implement the program by the program start date. Proposals should detail plans to hire staff to conduct intake, case management, and any additional proposed activities. Staffing guidelines are detailed in the Scope of Required Services.

Proposers should present a detailed process for ensuring operational effectiveness and quality control of staff. The Evaluation Panel will evaluate the appropriateness of the proposed sites for serving the proposed number of participants.

The Evaluation panel will evaluate the management/staff structure articulated in the proposal, along with the submitted organization chart. The proposal should detail mechanisms for ongoing and consistent staff supervision and an internal quality assurance monitoring system.

The Evaluation Panel will evaluate whether the Proposer demonstrates a robust plan and clear commitment to transparently engage the neighborhood and surrounding community. This could include, but is not limited to, working with elected officials, advertising the location of site, developing a community grievance process, demonstrating ample experience or partnerships within the community, and membership/attendance to local associations.

LAHSA will use an informed averaging method of review for this section. Up to three reviewers will independently review up to five proposals. After reviewing and discussing the merits of each of each proposal as they pertain to the criteria described in this section, reviewers will submit a finalized scoring sheet to the LASHA procurement team, who will then average the submitted scores to compute a final score for the category.

### ***Organizational Experience***

The proposer's experience and specialization in providing similar services to those listed in the SRS for TAY and Families with children and a TAY head of household will be taken into consideration. Proposers should provide detailed examples of previous or current experience in serving Transition Age Youth in Transitional Housing. The Proposer should reference data, past performance outcomes and evidence to describe experience conducting the following activities: Initial triage, problem solving, CES survey, emergency service referrals, warm handoff referrals, supportive service referrals, case management, HMIS data entry.

In addition to the submitted narrative responses, the Quality Review Panel will examine current or past contracts with LAHSA to determine relevant experience. LAHSA's CES Division will score this section to ensure that details provided are consistent with information in LAHSA contract and HMIS records.

### ***Coordinated Entry System Alignment***

Proposers should detail or provide evidence of a history of participation in LA Youth CES coordinated assessment and intake efforts. This may include any of the following: participation in HMIS; coordination with their SPA CES lead agency; Administration of CES Survey Assessments and CES Referrals; Service as a point of contact for CES participants; attendance at case conferencing meetings; and referrals to CES Access Points.

Proposers must describe their plan to collaborate with the LA County CES. This may include a description of linkages to housing and other supportive services available through CES.

LAHSA's CES Division will score this section to ensure that the details provided are consistent with information in the LAHSA contract and HMIS records. Responses should be correct and aligned with current CES guidelines.

### ***Program Budget***

The Evaluation Panel will evaluate the feasibility, cost-effectiveness, reasonableness, and accuracy of the budget. Evaluation Panel will also evaluate the extent to which additional funding and resources are committed to the proposed project. The proposal should describe and specify the source and dollar amount of other public and private funding and resources that will be or have been leveraged to complete the proposed project. The strength of financing commitments will also be considered in the proposal evaluation.

## **3. Funding Allocation Strategy**

LAHSA intends to fund up to approximately seventy-five (75) beds, depending on funding availability and the proportion of TAY individual and TAY family beds which will approximately be fifteen (15) beds of Transitional Housing for TAY in each of the five targeted City-Council Districts (Two, Six, Nine, Eleven, and Twelve). Based upon the number and scope of the proposals received, LAHSA reserves the right to adjust the number of beds recommended for funding in each City Council District and/or to reserve funding for underserved City Council Districts and re-issue a targeted RFP to fund the desired inventory of beds in said underserved Council Districts.

Interested proposer may go to the following link to determine if their proposed site is in one of the targeted council districts: [INSERT GIS LINK](#)

LAHSA is not setting any application minimum or maximum requests, which will allow this opportunity to remain open, competitive, and flexible to all qualified proposers.

## C. GENERAL INSTRUCTIONS

### 1. Proposal Submittal

#### Proposal Application

The RFP, application documents and budget template will be made available online at <http://www.lahsa.org/funding> following the approval for release from the Programs & Evaluations Committee of the LAHSA Commission. Proposers may respond to this funding opportunity by completing the online application and submitting supporting documents.

*For a proposal to be considered complete, all the following must be completed and submitted prior to the submission deadline:*

#### MyOrg RFP Application

Supporting documents submitted into MyOrg:

- Subcontractor Program Profile (if applicable)
- Budget Template
- Proposed Program Organizational Chart
- Suspension and Debarment Form
- Organization Housing First Policies and Procedures (optional)\*
- Organization Harm Reduction Policies and Procedures (optional)\*
- Organization Trauma Informed Care Policies, Procedures and Staff Training (optional)\*
- Organization Grievance and Feedback Policies and Procedures (optional)\*

*\*Policy and procedures documentation is optional. However, not submitting these documents will cause a loss of one point for each document.*

#### MyOrg

The RFP application will be available via the MyOrg portal on the LAHSA website.

<https://www.lahsa.org/portal/user/sign-in>

### 2. Due Date

Proposals submitted in response to this RFP will be due in accordance with the following dates: All proposals must be RECEIVED by electronic delivery no later than **2:00 PM (Pacific Time), TBD**. Applications will not be accepted via facsimile or paper submission. Electronic Submission is mandatory. Proposals submitted after 2:00 PM, **TBD**, will not be accepted.

Proposal amendments and/or addendum submitted to LAHSA after the proposal deadline will be returned without review. However, LAHSA reserves the right to request clarification of unclear or ambiguous statements made in proposals.

### 3. Mandatory Proposers Conference

Proposers are required to attend a Mandatory Webinar Proposers' Conference to take place on:

, **TBD**,

Proposers' Webinar Conference Link: INSERT LINK HERE

#### **Pre-registration is recommended.**

LAHSA cannot provide individualized technical assistance during an open RFP. All technical assistance will be provided during the Mandatory Proposers' Webinar Conference and through the timely submission of written questions as detailed in this section.

Proposers are encouraged, but not required to submit questions in writing at least two (2) days prior to the Mandatory Proposers' Conference. Questions regarding this RFP may be submitted to [fundingopportunities@lahsa.org](mailto:fundingopportunities@lahsa.org) with the subject line, "2021 Targeted Transitional Housing for Transition Age Youth (TAY) - Q&A". Please be sure to include your name and title, the name of the provider you represent, and the best telephone number to reach you if a LAHSA representative needs to speak with you for further clarification.

After the Proposers Conference, Questions will be accepted via email only at [fundingopportunities@lahsa.org](mailto:fundingopportunities@lahsa.org) with the subject line, "2021 Targeted Transitional Housing for Transition Age Youth (TAY) - Q&A" until **TBD**. LAHSA will post written responses to all received questions on the LAHSA website no later than five (5) business days from the date questions are due.

Proposers are responsible for checking the LAHSA website to obtain current information and responses. Any omission or error made by any Proposer under this RFP for failure to obtain information posted regarding this RFP on the LAHSA website at <http://www.lahsa.org/funding> is the sole responsibility of Proposer and is not a basis for an appeal of any adverse score or evaluation under this RFP.

**Proposers are also encouraged to subscribe to the Funding Opportunities mailing list at <https://www.lahsa.org/funding> to receive email notices about this RFP and other funding opportunities.**

### 4. RFP Addenda/Clarifications

If it becomes necessary to revise any part of this RFP after the RFP is released, a written addendum will be posted on the LAHSA website at <http://www.lahsa.org/funding>. It is the responsibility of the Proposer to review any publicly available addendum or information on the LAHSA website prior to submission of the proposal. If a Proposer does not have access to the LAHSA website, they may call (213) 683-3333 and request a printed copy of any addenda via fax or mail. LAHSA is not responsible for the information requested within three (3) days of the due date of the proposal under this RFP.

### 5. Process Appeals

After Quality Review of the Proposal Evaluation Process, LAHSA will notify all Proposers of its Quality Review Results. **Within two business day of notification of the Quality Review Results** on the LAHSA website, proposers may file a Process Appeal, which is an appeal based upon LAHSA's

failure to abide by its established procedures in making funding recommendations. Process Appeals contesting the outcome of an RFP and/or a disagreement with, or objection to, the points awarded is not a sufficient basis for a Process Appeal.

The Process Appeal must be in writing and shall be limited to two (2) typed pages. The appeal must clearly state the factual grounds on which the appeal is based. All Process Appeal requests must be on an organization's letterhead and entitled "2021 Targeted Transitional Housing for Transition Age Youth (TAY) RFP - Process Appeal." Please do not include cover letters with the appeal request.

Process Appeals will be presented to the Programs and Evaluation Committee of the LAHSA Commission. The Programs and Evaluation Committee will make a recommendation and forward its recommendations to the LAHSA Commission. The LAHSA Commission will make the final decision regarding all Process Appeals. In the situation where the Programs and Evaluation Committee is unable to meet, the appeals shall be presented directly to the LAHSA Commission.

A Process Appeal must meet all the following criteria to be considered.

1. The person or entity requesting the appeal must be a proposer.
2. The request for the appeal must be submitted by the date and time specified by the RFP.
3. The person or entity requesting the appeal must assert in appropriate detail with factual reasons that LAHSA materially failed to follow procedures specified in its RFP document.
4. The request for the appeal must set forth sufficient detail to demonstrate that, but for LAHSA's alleged failure, the proposer would have been a successful proposer.

All Process Appeals must be in writing and emailed timely to [fundingopportunities@lahsa.org](mailto:fundingopportunities@lahsa.org) or received at the following address:

Chair, Programs and Evaluation Committee  
Re: 2021 Targeted Transitional Housing for Transition Age Youth (TAY) – Quality Review Results Appeals  
Los Angeles Homeless Services Authority  
707 Wilshire Blvd., 10th Floor  
Los Angeles, CA 90017



## **D. PROPOSAL CONDITIONS AND RESERVATIONS**

- A. All costs of proposal preparation shall be borne by the Proposer organization. LAHSA shall not, in any event, be liable for any pre-contractual expenses incurred by the Proposer in preparation and/or submission of the proposal. The Proposer shall not include any such expenses as part of the budget in the proposal.
- B. Submission of a proposal shall constitute acknowledgment and acceptance of all terms and conditions contained in the RFP.
- C. Submission of a proposal shall constitute a firm and fixed offer to LAHSA that will remain open and valid for a minimum of 90 days from the application submission deadline. The proposal should always include the Proposer's best terms and conditions.
- D. The proposal must set forth full, accurate, and complete information as required by this RFP. No changes or additions are allowed after the proposal deadline.
- E. LAHSA cannot certify, license, or endorse grant writers. Proposers are free to select any grant writer. The responsibility for the performance of the grant writer rests with the Proposer.
- F. Responses to this RFP become the exclusive property of LAHSA. All proposals will be considered public documents, subject to review and inspection by the public at LAHSA's discretion, in accordance with the California Public Records Act and other applicable laws. Exceptions will be those pages in each proposal which are designated by the Proposer as business or trade secrets and are marked as "TRADE SECRET" or "CONFIDENTIAL". LAHSA shall not in any way be liable or responsible for the disclosure of any such records, including, but not limited to, those so marked if the disclosure is deemed to be required by law or by court order. Selection or rejection of a proposal does not affect these rights.
- G. LAHSA reserves the right to communicate in writing with proposers, funders and/or organizations associated with the Proposer to obtain additional clarification of design of program, or Proposer fiscal and programmatic capacities, and to utilize this information in the evaluation process.
- H. LAHSA reserves the right to conduct site visits of all proposing agencies.
- I. LAHSA reserves the right to extend the RFP submission deadline should such action be in the best interest of LAHSA. Proposers may revise and re-submit their proposal in the event the deadline is extended.
- J. LAHSA reserves the sole right to reject any or all proposals received in response to this RFP if it is deemed inappropriate or incomplete, it fails to comply with any instruction contained in this RFP, or is not in the best interest of LAHSA.
- K. LAHSA reserves the right to withdraw this RFP at any time without prior notice. Further, LAHSA makes no representation that any contract will be awarded to any Proposer responding to this RFP. LAHSA reserves the right to reject any or all submissions.
- L. LAHSA reserves the right to negotiate services and costs with Proposers, including revision of program design as necessary to better meet LAHSA, the City of Los Angeles, County of Los Angeles, or HUD requirements.
- M. A Proposer shall not be recommended for funding, regardless of the merits of the proposal submitted, if it has a history of contract non-compliance with LAHSA or any other funding source, a contract suspension, a termination for cause by LAHSA or any other funding source, or outstanding financial obligations with LAHSA that have not been adequately resolved with LAHSA or any other funding source. In the event that the Proposer has any contract(s) with LAHSA suspended or terminated, it shall not be eligible for funding under any RFP released by LAHSA for a period of five (5) years starting from the effective date of suspension or termination.

- N. If a Proposer is new and has not had a contract with LAHSA for a period of five (5) years then the organization will be subject to 100% documentation and quarterly Monitoring visits.
- O. If an agency has been involved in the Remedial Action process as a result of contract noncompliance with LAHSA within the last fifteen (15) years, award will be conditioned upon the agency showing that they have sufficient programmatic and fiscal capacity or finding another LAHSA Contractor in good standing that is willing to serve as a lead agent to administer the LAHSA contract.
- P. Willful misstatements of information will result in non-recommendation for funding, regardless of the merits of the proposal submitted.
- Q. LAHSA reserves the right to verify information submitted in the proposal. The Proposer agrees that the Los Angeles Continuum HMIS will be the primary source of verification of program performance and outcome data for existing programs. LAHSA reserves the right to request additional data to verify information submitted with the proposal, at its sole discretion. If the information in the proposal cannot be verified and if LAHSA determines the errors are not willful, LAHSA reserves the right to adjust the rating points awarded.
- R. If an insufficient number of qualified proposals are received or if the proposals received are deemed non-responsive or not qualified as determined by LAHSA, LAHSA reserves the right to re-issue an RFP, execute a sole-source contract with a vendor, or otherwise ensure that services are provided by other means in a manner consistent with the program requirements.
- S. The Proposer must be in compliance with applicable civil rights laws and Executive Orders. There must be no outstanding findings of noncompliance with civil rights statutes, Executive Orders, or regulations, unresolved secretarial charge of discrimination issued under the Fair Housing Act, no adjudications of civil rights violations on a civil action or deferral of processing of proposals from the sponsor imposed by HUD.
- T. The Proposer shall be ineligible to receive funding under this RFP if any officer or employee of the Proposer who would be involved in the administration of grant funds has been debarred by any government agency or has been convicted of a criminal offense related to the administration of funds or any member of its executive management, key staff, or any officers of its Board of Directors is or has been involved in any litigation or other legal matter that compromises the organization's ability to carry out the project as awarded.
- U. LAHSA reserves the right to fund all or a portion of a proposal and/or require that a Proposer collaborate with another in the provision of a specific service if it is in the best interest of LAHSA, the City of Los Angeles, the County of Los Angeles, or HUD.
- V. LAHSA reserves the right to waive minor technical deficiencies or any informality in a submitted proposal.
- W. Proposals may be withdrawn by written request of the authorized signatory on provider letterhead at any time prior to the LAHSA Commission's actions on staff's final recommendation for funding.
- X. LAHSA reserves the right to deny funding a proposal for a new project, if the request is made by a current recipient that is found to have significant issues related to capacity, performance, or unresolved audit/monitoring finding related to one or more existing grants.
- Y. If a Proposer declines to implement the project or changes significant project specifications which are deemed relevant to the basis on which the award was granted thereby negating the funding award after the LAHSA Commission approves funding award(s) under a LAHSA competitive process, said provider shall not be eligible to apply for any other new project funding for a period

of one year from the time of notice. Changes to significant project specifications include, but are not limited to, a change in the City Council District, County Supervisorial District, or Service Planning Area in which the project is located or a change in the target population which the project serves. LAHSA may exempt a provider from this policy if it is deemed that the circumstances that facilitated the refusal to implement the project or change to significant project specifications was out of the reasonable control of the provider.

- Z. It is improper for any officer, employee or agent of LAHSA to solicit consideration, in any form, from a Proposer with the implication, suggestion or statement that the Proposer's provision of the consideration may secure more favorable treatment for the Proposer in the award of the contract or that the Proposer's failure to provide such consideration may negatively affect the LAHSA's consideration of the Proposer's submission. A Proposer shall not offer or give, either directly or through an intermediary, consideration, in any form, to an officer, employee or agent of LAHSA for the purpose of securing favorable treatment with respect to the award of the contract. A Proposer shall immediately report any attempt by an officer, employee or agent of LAHSA to solicit such improper consideration. The report shall be made to the Executive Director of LAHSA or to the County Auditor-Controller's Employee Fraud Hotline (800) 544-6861. Failure to report such a solicitation may result in the Proposer's submission being eliminated from consideration. Among other items, such improper consideration may take the form of cash, discounts, service, the provision of travel or entertainment, or tangible gifts.
- AA. Upon the request of LAHSA, a Proposer whose bid is under consideration for the award of the contract shall provide LAHSA with written authorization to request a credit report from a reputable credit agency to gain satisfactory evidence of the Proposer's financial background, stability and condition.
- BB. In accordance with Los Angeles County Code, Chapter 2.160 (County Ordinance 93-0031), each person/firm submitting a response to this request for bid/proposal must certify in writing that such Proposer and each County lobbyist and County lobbyist firm, as defined by Los Angeles County Code 2.160.010, retained by the Proposer, is in full compliance with Chapter 2.160 of the Los Angeles County Code.
- CC. Notwithstanding a recommendation of a department, agency, individual, or other, the LAHSA Board of Commissioners retains the right to exercise the final decision concerning the selection of a proposal and the terms of any resultant Agreement, and to determine which proposal best serves the interests of LAHSA. The Board is the ultimate decision-making body and makes the final determinations.
- DD. A bid or proposal containing conditions or limitations regarding the basic program design or operation of the proposed program that are not in alignment with the requirements of the RFP may be deemed irregular (and nonresponsive) and may be rejected by LAHSA, in its sole discretion.
- EE. LAHSA reserves the option to renew contracts awarded through this RFP for two (2) additional years, contingent upon but not limited to the following: a) satisfactory contractor performance; b) availability of funds; and c) demonstrated site need.

## E. CONTRACT CONDITIONS

Contractors will be required to comply with conditions set forth by LAHSA, the County of Los Angeles, the City of Los Angeles and/or the U. S. Department of Housing and Urban Development (HUD), hereafter referred to as "Funders". These conditions may include, but are not limited to the following:

- A. The initial recommendation for funding should not be construed as a finding that the proposed program complies with all requirements and conditions for a contract for grants. LAHSA reserves the right to fund all or a portion of a proposal and/or require that a Proposer collaborate with another in the provision of a specific service if it is in the best interest of LAHSA. A funding recommendation or offer to contract may be withdrawn upon failure of reasonable attempts to negotiate an agreement.
- B. Contractors shall allow representatives of Funders to inspect facilities that are used in connection with the contracts made to implement system components funded under this RFP.
- C. Successful Proposers will be required to satisfy LAHSA's and other participating provider or entity's insurance requirements. Additionally, all Proposers must comply with all contractual requirements. Contractors will name LAHSA and the City and/or County of Los Angeles as additional insured on general liability, professional liability (where required), auto liability (owned and non-owned), workers' compensation, and errors and omissions policies (where required).
- D. Contractors shall make available to representatives of Funders, upon reasonable notice, the fiscal records and/or client data records pertaining to the contract. Demographic information about clients will be regularly submitted to LAHSA in a manner consistent with agreements protecting client and/or provider confidentiality rights.
- E. Contractors shall comply with reasonable requests from Funders concerning promotional activities related to the system component.
- F. Contractors acknowledge that, as recipients of Federal, State, or City or County of Los Angeles funds, they will be required to comply with the regulations pertaining to the use of such funds. It will be the Contractor's responsibility to ensure compliance with applicable regulations.
- G. The Contract shall include standard clauses and, in some cases, certifications, requiring Contractor's compliance with, but not limited to, the following regulations: non-discrimination, affirmative action, and equal opportunity; separation of church and state; Americans with Disabilities Act (ADA); conflict of interest; restrictions on lobbying; debarment; audits; rights in data; drug-free workplace; lead-based paint and Equal Benefits Ordinance.
- H. Contractors shall maintain any applicable licenses or permits and meet any facilities code regulations required for the system component(s) funded under the contract.
- I. Contractors shall participate in information networking, training, and coordination meetings as directed by LAHSA or other grant funding sources.
- J. Contractors shall cooperate with related research and evaluation activities as directed by LAHSA or other grant funding sources.
- K. Contractors will be required to submit a Code of Conduct which will address conflict of interest requirements.
- L. Contractors may not enter into an agreement with a subcontractor for the provision of shelter or supportive services under any system component funded under this RFP, unless that subcontractor and its qualifications are fully described in the proposal, and the intention to

subcontract is explicitly stated in the proposal or the use of the subcontractor has been approved in writing by LAHSA. Contractor shall remain liable for the performance of the subcontractor and will require subcontractor to adhere to all provisions in the contract between LAHSA and Contractor.

- M. Contractors will ensure that an annual financial audit is performed in compliance with Title 2 of the Code of Federal Regulations Part 200 (2 C.F.R. 200 Subpart F – Audit Requirements) Subpart Audit Requirements, if it spends, in aggregate, \$750,000 or more of Federal funds per fiscal year. Contractor shall submit a copy of the audit report to LAHSA within nine months after the end of the contractor's fiscal year.
- N. Each Contractor must comply fully with all of the requirements specified in this RFP and committed to in the proposal, including program leveraging commitments, otherwise Contractor risks immediate termination of contract.
- O. The responsibility for accuracy rests entirely with the Proposer. If a Proposer knowingly and willfully submits false performance or other false data, LAHSA reserves the right to reject that proposal. If it is determined that a contract was awarded as a result of false performance, or false financial or other false data submitted in response to this RFP, LAHSA reserves the right to terminate said contract immediately.
- P. Contractor shall have in place an appropriate grievance procedure. Said grievance procedure must be in compliance with LAHSA's grievance standards stated in the program contract.
- Q. LAHSA reserves the right to extend the duration of the program as well as to renegotiate the terms of the contract if an extension is granted.
- R. Contractor agrees to participate in data collection through the HMIS, or another HUD approved system of record. Said system shall be implemented during the term of the contract awarded. LAHSA shall provide Contractor with the basic data collection requirements.
- S. Contractor shall be required to possess a corporate seal. In the absence of a corporate seal, a notary attestation of the Contractor's signature must be provided along with the signed contract.
- T. Awards are made subject to receipt of award of funds from Funders by LAHSA. Contractor agrees that if Funders do not provide funds for program, contract will be deemed null and void. LAHSA reserves the right to adjust funding levels based on the availability of funds and the quality of proposals received.
- U. Contractor and subcontractor staff working with youth, either as employees or volunteers, who have a supervisory or disciplinary authority over minors must be fingerprinted and pass the background check, as required by California Penal Code Sec. 11105.3 and California Education Code Sec. 45125.1 and Sec. 10911.5 prior to working with youth. Fingerprinting and a background check may be required of other staff and volunteers depending upon how much contact the staff member will have with minors. The Contractor shall be responsible for obtaining security clearances for staff whose duties require a sufficient level of interaction with youth.
- V. Contractor shall ensure that all employees and volunteers who have direct contact with clients have an annual tuberculosis (TB) test. Contractor shall retain documentation of the test results.
- W. Contractors are subject to all applicable City of Los Angeles and/or County of Los Angeles contracting requirements.
- X. Contractors shall be required to submit to LAHSA, or its designee, periodic status reports, including program expenditures, progress reports and recipient information. Failure to do so may result in termination of the contract.

- Y. The Grant Agreement between LAHSA and its funders may be incorporated by reference into all contracts between LAHSA and the contracting agencies.
- Z. Contractors acknowledge that LAHSA funds are not meant to replace or supplant other local sources of funding.
- AA. The Proposer is hereby notified that, in accordance with LAHSA Rules and Regulations implementing the Contractor Responsibility Ordinance, LAHSA may debar the Proposer from bidding on LAHSA contracts for a period of five (5) years, if the LAHSA Commission finds, in its discretion, that the Proposer does not possess the necessary quality, fitness, or capacity to perform work on LAHSA contracts.
- BB. Contractor shall have in place appropriate policies and procedures relative to service animals for persons with disabilities. Said service animal policies and procedures must be in compliance with LAHSA's policies and procedures as stated in the program contract. Contractor must participate in training offered by LAHSA regarding service animals and other ADA requirements, within three (3) months of beginning service.
- CC. LAHSA reserves the right to terminate contracts awarded under this RFP if the Contractor is unable to commence services within three (3) months of the effective date of the contract. If a contract is terminated under these conditions, LAHSA may award the de-obligated funding to remaining Proposers who submitted proposals under the RFP and received fundable scores.

The following contract conditions apply to projects that include funding from HUD:

- DD. Contractors agree that in the event the measurable goals/objectives fall below standard of successful performance measures as specified in the technical submission, LAHSA may suspend any future annual funding of the system component. Specific benchmarks of accomplishment will be included in the contract.



## EXHIBIT A: 2021 Transitional Housing for Transition Age Youth (TAY) Targeted Request for Proposal

**Table 9: 2021 Transitional Housing for TAY – Funding Strategy**

Program Type	Eligible Populations	Beds	Funding Amount	Rate for Service	Geographic Area	Funding Source	Funding Allocation Method
<b>Transitional Housing for TAY</b>	TAY Individuals TAY Families with children	75*	\$6,556,343	Individual \$70/ per night Families \$80/ per night	Council Districts 2, 6, 9, 11, and 12.	City HHAP funding.	Proposals funded based on geographic need per Council District

\*All information is for guidance purposes and may be subject to change.

\*\* This bed rate is to illustrate the total amount that will be awarded to the agency.

## **EXHIBIT B: SCOPES OF REQUIRED SERVICES (SRS)**

**Transitional Housing:** <https://www.lahsa.org/documents?id=5253-2020-2021-transitional-housing-for-tay-srs.pdf>

**Program Standards:** <https://www.lahsa.org/documents?id=2280-lahsa-program-standards>

**Facility Standards:** <https://www.lahsa.org/documents?id=2767-lahsa-facility-standards>

**Glossary of Terms:** <https://www.lahsa.org/documents?id=2919-rfp-glossary-of-terms.pdf>

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